

APPENDIX B Application for Approval

Sun City Grand Architectural Review Committee

For office use only	
Application # _____	
Re-submittal for # _____	
Concept Only _____	Revised 9/1/18

PRIOR WRITTEN APPROVAL IS REQUIRED FOR ALL EXTERIOR MODIFICATIONS. Submit this form with (2) copies of the requested plans to the Standards office. Applications MUST include the following (where applicable): 1) City of Surprise permit(s); 2) Plot Plan (or drawing of lot to scale); 3) Project Plans clearly showing Property and Building Setback Lines; 4) All Dimensions; and 5) Proposed Materials and Finishes. Structural modification plans MUST include Elevation Drawings and Roof Design.

Owner Name: _____ E-Mail: _____

Property Address: _____ Phone: _____ (Hm / Cell)

Other Mailing Address: _____ Phone: _____ (Hm / Cell)

DATE SUBMITTED: _____

Nature of Request: Check all applicable numbers and circle specific details. House Model # _____

Neighborhood: _____ Lot: _____

- Interior Lot Golf Course Lot
 Corner Lot Walled-In Back Yard
 Cul-de-Sac Maintained Property

1. Landscape: Plants, Rock Gravel, Turf _____
 2. Walls, Pillars, Fences, Gates _____
 3. Concrete Surfaces: Coating, Pavers, Flagstone, Other Stone (Walkway, courtyard, driveway, patio) _____
 4. Dwelling Addition: garage, casita, room, patio screen enclosure _____
 5. Patio: Cover, Shades/Blinds, Privacy Panel, Retractable Awning _____
 6. Pool, Spa/Hot Tub, Fountain, Water feature _____
 7. BBQ, Fire Pit, Fireplace _____
 8. Stucco Mailbox: Single _____ Double _____ (both owners sign) _____
 9. Lights, Gutters _____
 10. Solar Electric, Solar Water Heater _____
 11. LedgeStone Veneer _____
 12. Window: Replacement, Sunscreens, Awnings _____
 13. Door: Replacement, Security, Garage _____
 14. Change House Color: Neighbors # _____ & # _____ Existing Color # _____ Requested Color # _____
 15. Other: _____

Contractor: _____

ROC License #: _____

Phone: _____

City of Surprise Permit Attached

I, THE OWNER, ACKNOWLEDGE THAT IF ANY WORK HAS COMMENCED PRIOR TO THE APPROVAL OF THE ARC, I AM LIABLE FOR ALL COSTS NECESSARY TO BRING THE WORK INTO COMPLIANCE WITH THE CC&R'S (DECLARATION) OR DESIGN GUIDELINES.

I HAVE READ THE CURRENT DESIGN GUIDELINES PERTAINING TO THIS APPLICATION.

BY SIGNING THIS APPLICATION FORM, I, THE OWNER, AUTHORIZE THE ARC TO ENTER THE PROPERTY FOR THE PURPOSE OF INSPECTING ALL WORK ON THIS APPLICATION FOR COMPLIANCE.

(Required) Owner Signature _____

Date _____

ACTION TAKEN BY THE ARC

- APPROVED** - All work must be completed within 90 days of approval.
 PARTIAL APPROVAL AS NOTED - The request is NOT entirely approved and subject to noted conditions.
 DISAPPROVED - No work may commence. Any re-submittal must reflect revisions.

ARC COMMENTS: _____

ARC MEMBER SIGNATURES: _____

Date

Date

APPROVAL IN NO WAY RELIEVES THE HOMEOWNER FROM ALL CC&RS AND DESIGN GUIDELINE REQUIREMENTS, NOR DOES IT CONSTITUTE APPROVAL AS TO COMPLIANCE WITH APPLICABLE ARIZONA LAW, MARICOPA COUNTY, AND/OR CITY OF SURPRISE BUILDING AND SAFETY REQUIREMENTS OR ZONING ORDINANCES.